

Application No:  
Official Use only

## Application for Family Outreach Worker Stirling and District Women's Aid

Please note that Part A of the form will not be seen by the selection committee.

Please complete this form in black ink or type and return it by **Monday 14<sup>th</sup> May 2018** to:  
Jessica Lindohf, Manager, Stirling and District Women's Aid, Unit 7 Stirling Arcade, Stirling FK8  
1AX (marked confidential) or email [jessica@stirlingwomensaid.co.uk](mailto:jessica@stirlingwomensaid.co.uk)

If you require assistance to complete this form please contact Jessica Lindohf, Manager, on  
email [jessica@stirlingwomensaid.co.uk](mailto:jessica@stirlingwomensaid.co.uk) or telephone 01786-469518.

### PART A: PERSONAL INFORMATION

First Name					
Last name					
Home address including postcode					
Address for correspondence if different from above					
Postcode					
Telephone (Home)					
Mobile					
Telephone (Work)					
Email					
Preferred method of communication					
Where did you hear about this vacancy?					
Are you interested in the Full time or Part time position?					
Full time		Part Time		Both	

## REFERENCES

Please list two people whom we can approach as a reference for you.

	Referee 1	Referee 2
Name		
Job title		
Organisation		
Address (including postcode)		
Work Telephone Number		
Email		
Relationship to you		

## DECLARATION

1. I declare that the information in this application is correct and truthful. If I have misled the Selection Committee, I agree to my disqualification from the selection process or immediate termination of the role.

2. I understand that the information provided on this form and that obtained from other relevant sources will be used to process my application to become an employee of Stirling and District Women's Aid and to monitor the recruitment process. I understand that it may also be used to ensure compliance with the law including registration with OSCR etc and for the prevention or detection of crime, to protect public funds, or in other ways as permitted by law.

I agree to the processing of my data, in accordance with the Data Protection Act 1998, by Stirling and District Women's Aid.

Signature:

Date:

**PART B: COMPETENCIES**

**THIS PART OF THE APPLICATION FORM WILL BE SEEN BY THE SELECTION PANEL**

We use a competence based assessment system which looks at your knowledge, skills and experience rather than what jobs or education you've had. This means that you should use this application to give examples of where you have demonstrated or used the knowledge, skills and experience outlined in the job description and person specification.

You can use examples from your working or personal life, including any voluntary work. Please make sure you give specific examples rather than just stating that you did a role / job or giving a job title as the selection panel will not be able to make assumptions based on this information alone.

It is helpful if you explain:

- How you gained the skills or knowledge e.g. what you did, how you did it, why you did it and what was the result?
- When you learned the skills or knowledge?
- How often you used the skill or knowledge?

**Please give examples of how you meet the essential and desirable criteria outlined in the person specification.**

**Please feel free to expand the boxes or to provide further information on an additional sheet(s).**

**Training and Education - Essential**

You would like you to have one of the following qualifications or equivalent:

- SVQ 3 in Health and Social Care, Community Justice, Play work or Children's Care, Learning and Development
- HNC Early Education and Childcare
- HNC Social Care
- BA (Hons) Social Work, or other relevant degree including Gender Studies, Psychology, Criminology or other
- A qualification meeting the registration requirements of the General Teaching Council, Nursing and Midwifery Council, General Medical Council or the following professional groups regulated by the Health Professions Council
- Drivers Licence and access to car

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**EDUCATION TRAINING AND WORK BACKGROUND**

Date (from - to)	Education or Training Qualification	Name of Establishment
Date (from - to)	Work Role and Place of Work	Short description of duties

**Knowledge – Essential**

- Knowledge and understanding of domestic abuse issues or capacity to acquire such an understanding.
- Knowledge and understanding of child protection regulation and the impact of domestic abuse on children.
- Understanding of feminist analysis of domestic abuse or capacity to acquire such an understanding.

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**Knowledge – Desirable**

- Knowledge, understanding and commitment to equality and human rights law and good practice.

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**Skills - Essential**

- Ability to communicate clearly and effectively in writing and orally
- Ability to actively listen to others and to challenge others constructively
- Ability to plan, prioritise own workload and work independently
- ICT literate.

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**Skills - Desirable**

- Ability to work well with others and keep calm under pressure.

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**Experience - Essential**

- Experience of working / engaging with vulnerable children, young people and adults; ideally with people who have experienced domestic abuse
- Experience of providing one to one support to families and or individuals
- Experience of writing reports and keep up to date records

**Experience - Desirable**

- Experience of and commitment to building and working in partnership with other agencies and stakeholder to ensure successful delivery the service



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**Please explain why you are interested in this role**